

Warehouse Entrance Self-Assessment

HOW MATURE IS YOUR WAREHOUSE ENTRANCE STRATEGY?

Warehouse entrances may continue functioning long after staffing levels, traffic patterns, workflows, and security requirements around them have changed.

This short self-assessment can help you evaluate whether your current entrance strategy consistently supports security, workforce accountability, throughput, and daily operations.

For each statement, select the response that most accurately reflects your facility today.

ACCESS ENFORCEMENT

1. Each secured pedestrian entrance consistently enforces one-person-per-credential access.
2. Tailgating, piggybacking, and credential sharing are prevented or detected without relying primarily on employees or guards to intervene.
3. Each entrance and internal access point has a clearly defined purpose based on the level of risk and traffic associated with that area, with stronger controls applied to restricted, high-value, or loss-sensitive zones.
4. Access controls perform consistently during peak arrivals, shift changes, breaks, and other high-volume periods without being routinely bypassed to keep people moving.

YES 2 pts.	PARTIAL 1 pt.	NO 0 pts.
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SECTION SCORE: __ /8

WORKFORCE AND CREDENTIAL MANAGEMENT

5. Permanent, temporary, and seasonal workers follow clearly defined access processes appropriate to their roles, shifts, and assigned work areas.
6. Temporary credentials are limited by time, shift, location, and level of access.
7. Credentials are activated, changed, and revoked promptly as employment status, assignments, schedules, or access needs change.
8. Contractors, vendors, drivers, and visitors can be processed without weakening access controls or creating excessive delays.

YES 2 pts.	PARTIAL 1 pt.	NO 0 pts.
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SECTION SCORE: __ /8

THROUGHPUT AND OPERATIONAL PERFORMANCE

9. Entrance capacity is designed to support actual peak shift-change traffic rather than average daily volume.

10. Shift changes, breaks, and seasonal surges rarely create queues that delay work.

11. Security personnel spend more time monitoring risk and responding to events than manually managing routine entrance activity.

12. Entrance closures, maintenance, or access exceptions can be managed without disrupting operations or weakening security.

YES 2 pts.	PARTIAL 1 pt.	NO 0 pts.
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SECTION SCORE: __ /8

VISIBILITY AND OPERATIONAL CONSISTENCY

13. Entrance activity provides reliable records showing when, where, and by whom credentials were used.

14. Tailgating, forced-entry, held-open, and invalid-credential events are reviewed and investigated rather than routinely cleared.

15. Physical access policies are enforced consistently across shifts, supervisors, and staffing conditions.

16. Manual overrides, bypasses, and recurring exceptions are documented and addressed rather than becoming accepted operating practices.

YES 2 pts.	PARTIAL 1 pt.	NO 0 pts.
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SECTION SCORE: __ /8

ADAPTABILITY AND FUTURE READINESS

17. Entrance performance is reviewed using measures such as throughput, queue length, guard intervention, alarm activity, and system availability.

18. Entrance systems integrate effectively with relevant access control, identity, visitor management, video, workforce, and monitoring systems.

19. The entrance strategy can support expected changes in headcount, shift patterns, temporary labor, facility layout, and automation.

20. Entrance planning is included in expansion, renovation, new construction, and major operational changes before bottlenecks or security gaps emerge.

YES 2 pts.	PARTIAL 1 pt.	NO 0 pts.
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SECTION SCORE: __ /8

CALCULATE YOUR SCORE

ACCESS ENFORCEMENT: ____ /8

WORKFORCE AND CREDENTIAL MANAGEMENT: ____ /8

THROUGHPUT AND OPERATIONAL PERFORMANCE: ____ /8

VISIBILITY AND OPERATIONAL CONSISTENCY: ____ /8

ADAPTABILITY AND FUTURE READINESS: ____ /8

TOTAL SCORE: ____ /40



WHAT YOUR SCORE MAY INDICATE

33-40 Points: Strong, Mature Foundation

Your entrance strategy appears well aligned with current security and operational requirements. Access is consistently enforced, different workforce groups are managed intentionally, peak traffic is supported, and entrance performance is incorporated into broader planning.

Continue monitoring changes in staffing, traffic patterns, workflows, and facility demands to ensure the strategy remains aligned as operations evolve.

24-32 Points: Solid Foundation with Opportunities to Improve

Your facility has many important controls in place, but some areas may rely on inconsistent processes, manual intervention, or entrance capacity that does not fully support current traffic and workforce demands.

Review the sections where you scored lowest. These areas may reveal opportunities to strengthen enforcement, improve workforce accountability, reduce labor and queuing friction, or prepare for future growth.

14-23 Points: Growing Misalignment

Your entrances may still function, but parts of the strategy may no longer reflect how the warehouse operates today.

Manual workarounds, inconsistent enforcement, credential-management gaps, or recurring bottlenecks may be increasing risk, labor loss, and hidden costs. A more detailed evaluation can help prioritize the areas requiring attention.

0-13 Points: Immediate Review Recommended

Your entrance strategy may depend heavily on manual processes, inconsistent enforcement, or controls that are not adequately aligned with current security, workforce, and throughput demands.

Consider conducting a comprehensive review of entrance roles, peak traffic patterns, workforce and credential processes, restricted-area controls, integrations, and future capacity requirements.



TURN YOUR SCORE INTO AN ACTION PLAN

Your total score provides a helpful snapshot, but the individual section scores are even more important.

Identify the two sections with your lowest scores:

PRIORITY AREA 1:

What is currently creating the greatest challenge?

What should be reviewed or improved?

PRIORITY AREA 2:

What is currently creating the greatest challenge?

What should be reviewed or improved?

YOUR NEXT STEPS.



A score can highlight potential opportunities, but every facility operates differently.

If your assessment identified areas you'd like to explore further, or if you're planning an expansion, retrofit, new construction project, or major operational change, Boon Edam can help you evaluate your current entrance strategy and identify practical ways to strengthen security, improve workforce flow and accountability, reduce manual intervention, and prepare for future growth.

Contact us to schedule a conversation with one of our physical security specialists.

*This assessment is intended as a practical starting point, not a formal security audit.



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